Account Summary: This section of the bill summarizes the account's balance, payments made since last billing cycle, any past due balances, current charges to account, any adjustments made and the current balance on the account. Messages to customers will be made in this section as well.

Water Service: This section details the monthly charges for Water usage.
- **Base Charge:** This is the fixed charge for water service based upon meter size.
- **Commodity Charge:** This charge is based upon actual water used-billed in unit increments of 748 gallons (1 unit = 748 gallons of water).
- **State Surcharge:** This is a surcharge the Water Utility Authority Pays the State of NM for every unit of water sold. The current charge is $0.024 per unit. This helps with water testing for the entire state.
- **Facility Rehab:** This charge is made up of both a fixed charge and a rate that is applied to each unit of water sold. This revenue is allocated to Capital to pay for rehabilitation work to the water system.
- **Low Use Discount:** For Residential class Customers only having service sizes 1 through 3, a 50% discount shall be applied to the commodity charges for water usage greater than the customers Winter Mean water usage during the months of April through October when water usage is equal or less than 150% of the Class Winter Mean water usage.
- **Conservation Charge:** During the billing months of May thru November, a surcharge is billed to customers that have used over a determined percentage (200%, 300%, and/or 400%) of their conservation average. (The conservation average is determined by their individual Winter Water Average).
- **Franchise Fee:** A 4% Franchise fee is charged on all water and sewer services to compensate the Water Authority for the granted authorization for use of rights of way to construct and maintain water and wastewater systems. Franchise fees are paid to the County, City and Los Ranchos.
- **Electric Fuel Cost Adjustment:** If the quarterly analysis of power cost related to water pumping shows that costs are increasing or decreasing, the executive director is authorized to adjust the water commodity charge. An adjustment in the commodity charge will only be made if the needed commodity charge adjustment is $0.01 or greater and shall be in $0.01 increments.

Meter Reads: This section details the monthly meter readings on a customer’s water meter.
- Listed are the customer's meter #, the type of reading, customers Winter Average, Conservation Average, Current Meter Reading, Previous Meter Reading, Usage in Units (1 unit = 748 gallons of water), and total gallons used for the month.

Wastewater (Sewer) Service: This section details the monthly charges for sewer usage.
- **Base Charge:** This is the base charge for sewer usage based upon the customer's water service size.
- **Commodity:** This charge is based upon 90% of the units used or the Winter Water Average, whichever is less. Wastewater is also assessed Facility Rehab charges.

Payment Coupon: This section is located at the bottom of the bill.