PO Box 568 Albuquerque, NM 87103-0568 505-289-3100 www.abcwua.org

## EMERGENCY PURCHASE REPORT

Jonathan Daniels, Purchasing Officer To:

Sprakoolik From: German Andrade

Date: March 16, 2022

Emergencies which occur during the course of the normal working day must be reported to the Purchasing Officer who will make a determination as to the necessity of an emergency purchase. Within three business days of awarding an emergency procurement Contract, the Central Purchasing Office shall post on its web site this notice of the Emergency Purchase. Requisition for purchase must be completed and attached.

1. Date Emergency situation first noted/occurred (time and date):

The emergency started on March 1, 2022 when the sodium hypochlorite tank supplier was finally able to obtain and submit quotes for procurement of specialized sodium hypochlorite storage tanks for the Atrisco Well Field (1050 gallon), Thomas Well Field (2500 gallon) and a spare 2500 gallon unit. The quotes were delayed for three months due to inability of the manufacturer to commit to fabrication and delivery due to supply chain difficulties.

2. Describe emergency situation – Be very specific (attach additional pages, if required):

The Atrisco and Thomas Well Fields sodium hypochlorite tanks started leaking in October 2021. Despite numerous attempts to obtain replacement tank quotes, Groundwater staff were unable to secure the purchase until March 1, 2022. Because the high water demand summer season is fast approaching and the well fields need to be operational to supply groundwater the tanks need to be readily procured and installed to allow disinfection of well water.

3. Impact/consequences had purchase not been made immediately:

The existing leaking tanks continue to deteriorate and can fail completely at any time. If the tanks fail, the corresponding well fields would need to shut down because it would not be possible to disinfect the well water. The potential loss of groundwater production capacity is 17.9 MGD.

- 4. Item(s) purchased: Hypochlorite Tanks:
  - Qty.2 2500 Gallon Horizontal Tanks
  - Qty.1 1050 Gallon Vertical Tank
- Price: Total Cost: \$30,328.00
- 6. Vendors contacted to obtain best available price (preferably three Attach quotations):

PSI Water Technologies

**Emergency Purchase Report Form** Rev. 03/16/22

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Mark S. Sanchez

Mark S. Sanchez, Executive Director

<ol> <li>Name and address of actual supplier:         PSI Water Technologies         1901 West Garden Road         Vineland. NJ 08360     </li> </ol>	
Emergency purchases less than \$10,000 require	review and acknowledgement from the Division Manager.
Charles S. Leder	3/18/22 11:36 MDT
Division Manager	Date
Emergency Purchases greater than \$10,000 but Chief Operating Officer and Chief Financial Of	less than \$20,000 require review and acknowledgement from the ficer.
Chief Operating Officer	Date
Stanley R Allred	3/25/22 09:53 MDT
Chief Financial Officer	Date
Emergency Purchases greater than \$20,000 req	uire review and acknowledgement from the Executive Director.

3/25/22 09:54 MDT

Date