

Albuquerque Bernalillo County
Water Utility Authority
Vendor ACH Payment Form

I here by authorize the ABCWUA to initiate accounts payable payments through automatic bank deposits and, if necessary, adjustments to my account for payments made in error

NEW:

UPDATED:

* Required Information

BANK ACCOUNT NUMBER:	<input type="text"/>	*
ABA ROUTING NUMBER	<input type="text"/>	*
COMPANY/ORGANIZATION NAME	<input type="text"/>	*
NAME OF BANK OR CREDIT UNION:	<input type="text"/>	*
BANK ADDRESS LINE 1:	<input type="text"/>	
CITY AND STATE:	<input type="text"/>	
ZIP CODE:	<input type="text"/>	
COMPANY CONTACT:	<input type="text"/>	*
CONTACT PHONE:	<input type="text"/>	*
AUTHORIZED SIGNATURE:	<input type="text"/>	*
TITLE:	<input type="text"/>	*
DATE (MM/DD/YYYY):	<input type="text"/>	*
SOCIAL SECURITY OR FEIN NO:	<input type="text"/>	*
EMAIL ADDRESS:	<input type="text"/>	
VENDOR NUMBER (Water Use Only)	<input type="text"/>	

PLEASE RETURN AN ORIGINAL, COMPLETED FORM, ALONG WITH **VOIDED CHECK, DIRECTLY TO THE ADDRESS BELOW TO INITIATE ACH PROCESSING SETUP. YOU WILL BE ESTABLISHED AS AN ACH VENDOR AND PAYMENTS WILL BE MADE VIA ACH UPON COMPLETION OF THE BANK VERIFICATION PROCESS. (POSTING TO BANK ACCOUNT IS WITHIN 48 HOURS FROM DATE OF TRANSFER) * VOIDED CHECK IS USED FOR VERIFICATION OF ACCT/RT NUMBERS ONLY IF YOU CANNOT PROVIDE ONE THIS WILL NOT HOLD UP THE PROCESS. PROVIDING YOUR EMAIL ADDRESS WILL ALLOW YOU TO RECEIVE ACH PAYMENT NOTIFICATIONS.**

Questions regarding this form or your ACH transactions should be directed to the finance department at the address/number below.

ABCWUA
Finance Office
PO Box 568
Albuquerque, NM 87103-0568

Phone: (505) 289-3008
Fax: (505) 289-3063
E-Mail: gmaurino@abcwua.org