



Fire Hydrant Meter Program
PO BOX 568 rm1026, Albuquerque NM 87103
Phone (505) 768-3647 – Fax (505) 768-2882

APPLICATION FOR FIRE HYDRANT METER PERMIT

To provide convenient access to water from fire hydrants, the Water Authority issues Fire Hydrant Meter Permits to qualified applicants needing water for construction and other projects. The first step in obtaining a permit to use water from a hydrant is to submit a **Permit Application**. Your signature on the application certifies that you agree to comply with all **Condition of Service**. Upon receipt of your permit application, the Water Authority's **Customer Services Division Fire Hydrant Meter Coordinator** will review the application and contact you within 3 business days for an appointment and required forms to complete.

At the time of the appointment you are required to bring in these documents:

- Deposit Agreement Form
- Designated Agent Form (if person coming in is not the company owner)
- Copy of your NM Contractors License
- W-9
- Valid Driver's License
- Required payment of \$3241.50 (\$3000.00 A Loss, Damage and Payment Surety Deposit plus a nonrefundable \$241.50 connection fee)

Once the permit and the meter are issued, you must submit monthly meter readings between the 1st and 10 day of the month for usage during the previous calendar month. Meter readings may be submitted to the Customer Services by mail or fax or online by completing the **Online Meter Reading Form**.

Other fees that apply are:

- \$76.44 Monthly Maintenance Base Fee
- Current ABCWUA rate per unit of water (1 unit = 748 gallons)
- \$20.00 No Read / Late Read Fee
- \$50.00 Late Payment Fee

Note: *Connections to fire hydrants at any location are prohibited except by the Utility, Fire Departments within the Service area or by written permit issued by the Executive Director. Use of a fire hydrant meter not owned and/or permitted by the ABCWUA or using a hydrant meter at any hydrant not approved under this permit constitutes Water Theft and/or Tampering which is a criminal offense with a penalty of up to \$500.00 and/or 90 days in jail. For more information please refer to the **Conditions of Service**.*



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** Incomplete application will NOT be processed, please insure application is completely filled out **

I. APPLICANT INFORMATION

Company Name, Company Owner, Company Physical Street Address, City, State, Zip, Company Billing Address, City, State, Zip, Business Phone, Alternate Phone, NM Contractors License Number, Project Contact Name, Project Contact Email, Project Contact Cell

II. SERVICE INFORMATION

- a. Purpose of water use:
b. Address of project (N/A if film industry) :
c. Location of Non Green Top requested hydrant:
d. Estimated Consumption: per [] Week [] Day [] Month [] Total Project [] Units [] Gallons

By signing this I certify: 1) I am authorized to bind the applicant to this contract; 2) This application is true and factual; 3) I have read and agree to comply with all of the terms on page 3 of this application.

Printed Name, Signature, Date



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III. CONDITIONS OF SERVICE:

Applicants Initials: _____

By signing on Page 2 of this Application for Fire Hydrant Meter Permit, and initialing above, I agree to:

1. Abide by all laws, ordinance, rules, regulations, policies, procedures, and conditions related to use of fire hydrants and the Water Utility water supply and accept full responsibility for any and all violations of the ABCWUA Water and Sewer Rate Ordinance or these permit conditions of service committed by me, my designated agents, or my employees. Copies of the Water and Sewer Rate Ordinance are available upon request by calling 768-3647 or may be viewed and downloaded at www.abcwua.org/ordinances.html
2. Keep the approval permit, or a legible and accurate photocopy of the permit with the meter at all times. No exceptions will be made. If a permit is not available at the time of inspection, the meter shall be subject to confiscation and all pertinent penalties will be applied to my account.
3. Use only fire hydrant meters permitted and issued by the ABCWUA on fire hydrants designated by the ABCWUA as available for use and approved for use under this permit. I understand that failure to comply with this condition will subject me to additional penalties being assessed to my account and may result in termination of this permit and any other of my fire hydrant meter permits, and that unauthorized use of a fire hydrant meter or fire hydrant constitutes Water Theft and/or Tampering which is a criminal offense with penalty of up to \$500.00 and/or 90 days in jail.
4. Pay monthly water usage charges and all other applicable charges on or before the due date. I understand that failure to remit payment in full for all water withdrawn on a monthly basis within Ten (10) days of receipt of final notice shall result in a \$50.00 late payment fee per occurrence, and shall be cause for confiscation of the meter and termination of my permit.
5. Turn in the permit and meter on or before the permit expiration date. I understand that I will be considered in possession of stolen property and subject to criminal charges if I have not returned the meter within 15 days following the permit expiration or termination.
6. Submit a true and correct meter reading, in writing by mail, fax, or email, to the Customer Services Division between the 1st day and the 10th day of the month for water usage during the previous calendar month. I understand that failure to submit meter readings between the first (1st) and tenth (10th) day of the month for water usage during the previous calendar month, regardless of whether any water usage occurred during that month, shall result in a \$20.00 late meter reading fee per occurrence, and that failure to report meter readings on or before the last day of the month the readings are due shall result in immediate termination of my permit, and that falsification of records or attempt to defraud the Water Utility Authority constitutes Water Theft and/or Tampering which may be subject to criminal charges.
7. Make every reasonable effort to ensure that the meter is functioning correctly. I understand that knowingly using a faulty or non-functioning meter constitutes Water Theft and/or Tampering and may subject me to criminal charges.
8. Pay all service charges, consumption charges, and penalties incurred until the meter and my permit are returned, whether or not my permit is valid.
9. Forfeit the \$3,000 deposit for any meter lost, stolen, or rendered irreparable, or have a portion of my deposit withheld to cover actual Water Utility expenses to repair damages to the meter, including wear and tear.
10. Pay a charge up to \$1,000 for unaccounted for water usage from a lost, stolen, or damaged meter.
11. Utilize a backflow prevention method or device acceptable to ABCWUA at all times the meter is in use to protect the Water Utility water supply. Failure to use an acceptable backflow prevention method or device could result in confiscation of the meter and termination of the permit.
12. Provide the location of the hydrant where the meter is being used and agree to have the meter available for inspection at any time and immediately upon request by ABCWUA personnel.
13. **Not use any water taken from a fire hydrant for domestic, potable, or recreational uses including swimming pools and not use any of the water withdrawn for purposes outside of the ABCWUA service area.**
14. Not resell any water taken from a fire hydrant.
15. Acknowledge that any violation of these conditions may result in termination of this permit, and that the ABCWUA reserves the right to refuse to issue any new permits if any of my ABCWUA accounts are not in good standing.